

Quick Guide to GreenFILE (EBSCOhost)

Overview

GreenFILE offers well-researched information covering all aspects of human impact to the environment. Its collection of scholarly, government and general-interest titles includes content on global warming, green building, pollution, sustainable agriculture, renewable energy, recycling, and more. The database provides indexing and abstracts for more than 384,000 records, as well as Open Access full text for more than 4,700 records. Unique features include:

- Ability to limit your search to full text articles, and to those that are scholarly or academic.
- The Visual Search option, which allows you to choose the way you want your results to be displayed.
- Smart Text Searching, which allows you to copy and paste chunks of text to search for results.
- Searching across multiple EBSCOhost databases.
- Creating alerts, saving searches, and sharing searches with others.

Details

Limit your search article types

1. Click on **Search Options** underneath the search box.
2. To limit your search to full text articles, check the **Full Text** box.
3. To limit your search to academic journals, check the **Scholarly (Peer Reviewed) Journals** box.
5. Use the “**Published Date from**” feature to search by publication date. For example, if you want to find articles from 1989, select January 1989 to December 1989.

Using Visual Search

1. Click on **Visual Search** underneath the search box.
2. Enter in a search term. When the results appear, select from topics in the Group **Result** to narrow your search. You can narrow your results up to four times.

Using Smart Text Searching

1. Click on **Search Options** underneath the search box.
2. Check the **SmartText Searching** box.
3. Type in a sentence or copy and paste a paragraph into the search box (for example, Which organizations are involved in the climate action movement in Australia?).



4. EBSCOhost will display results that best match your search.

Searching across multiple EBSCOhost databases

1. To search across multiple EBSCOhost databases, click on **Choose Databases**.
2. Check the **Select/deselect all** box to choose all databases.
3. Check on the boxes next to databases' names to search more than one database.
4. After you have made your selection, click **OK**.

Create alerts, save searches, and share with others

1. Create a My EBSCOhost account: click **Sign In** in the upper right corner of the page, then select **Create a new Account**.
2. The **Alert/Save/Share** button above your search results will allow you to do the following:
 - a. **Add to folder**: Save either the results to your search or the terms for your search.
 - b. **Create an alert**: Create an email alert or an RSS feed to be updated whenever a new article on your search term is added to the database.
 - c. **Use Permalink**: Copy and paste a permanent URL for your results.
 - d. **Bookmark**: Bookmark your results by choosing from such bookmarking services as Reddit and Digg. Click **Email** to email the results.

Additional Features You Might Like

- You can change the language of the search interface by clicking **Languages** in the upper right corner. To keep your language selection for future visits, create a My EBSCOhost account:
 - Click **Sign In** in the upper right corner of the page, then
 - Select **Preferences**.
 - Choose your desired language and click Save. The next time you sign in to My EBSCOhost, the screens will display in your selected language.

More Information

- EBSCOhost Online Guides and Tutorials
 - <http://www.ebscohost.com/customerSuccess/default.php?id=7>
 - <http://support.ebsco.com/>