

## Quick Guide to *Teacher Reference Center (EBSCOhost)*

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### Overview

*Teacher Reference Center* provides indexing and abstracts for 280 of the most popular teacher and administrator journals and magazines to assist professional educators. Unique features include:

- Ability to limit your search to linked full text articles, and those that are scholarly/academic.
- Ability to browse records from a particular publication
- The Visual Search option, which allows you to choose the way you want your results to be displayed.
- Smart Text Searching, which allows you to copy and paste chunks of text to search for results.
- Creating alerts, saving searches, and sharing searches with others.

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### Details

#### *Limit your search article types*

1. Click on **Search Options** underneath the search box.
2. To limit your search to full text articles, check the **Full Text** box.
3. To limit your search to academic journals, check the **Peer Reviewed** box.
5. Use the "**Published Date from**" feature to search by publication date. For example, if you want to find articles from 1989, select January 1989 to December 1989.

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#### *Browse records from a particular publication*

1. Click **Indexes** link at the top left of the page.
2. Choose "Journal Name" from the **Browse an Index** drop-down list.
3. Click **Browse**.
4. A list of publications will be displayed. Click **Next** to browse through the list of available publications.

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#### *Using Visual Search*

1. Click on **Visual Search** underneath the search box.
2. Enter in a search term. When the results appear, select from topics in the Group **Result** to narrow your search. You can narrow your results up to four times.



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### *Using Smart Text Searching*

1. Click on **Search Options** underneath the search box.
2. Check the **SmartText Searching** box.
3. Type in a sentence or copy and paste a paragraph into the search box (for example, How is arts education being used to promote social responsibility among primary school students?).
4. EBSCOhost will display results that best match your search.

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### *Searching across multiple EBSCOhost databases*

1. To search across multiple EBSCOhost databases, click on **Choose Databases**.
2. Check the **Select/deselect all** box to choose all databases.
3. Check on the boxes next to databases' names to search more than one database.
4. After you've made your selection, click **OK**.

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### *Create alerts, save searches, and share with others*

1. Create a My EBSCOhost account: click **Sign In** in the upper right corner of the page, then select **Create a new Account**.
2. The **Alert/Save/Share** button above your search results will allow you to do the following:
  - a. **Add to folder:** Save either the results to your search or the terms for your search.
  - b. **Create an alert:** Create an email alert or an RSS feed to be updated whenever a new article on your search term is added to the database.
  - c. **Use Permalink:** Copy and paste a permanent URL for your results.
  - d. **Bookmark:** Bookmark your results by choosing from such bookmarking services as Reddit and Digg. Click **Email** to email the results.

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### **Additional Features You Might Like**

- You can change the language of the search interface by clicking **Languages** in the upper right corner. To keep a language preference for future visits, create a My EBSCOhost account, Select **Preferences**, Choose your desired language. The next time you sign in to My EBSCOhost, the screens will display in your selected language.

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### **More Information**

- EBSCOhost Online Guides and Tutorials
  - <http://www.ebscohost.com/customerSuccess/default.php?id=7>
  - <http://support.ebsco.com/>